



Part-Time/Casual Assistant Preschool Teacher Position Available

PURPOSE OF THE POSITION

The responsibility of the Assistant Preschool teacher is to assist the Supervisor provide a safe and developmentally appropriate preschool program by implementing a pre-planned schedule in accordance with all relevant legislation, policies and procedures. The Assistant will be respectful of children and parents and ensure that equipment and facilities are clean, safe and well maintained at all times.

RESPONSIBILITIES

- Be familiar with emergency procedures
- Ensure children are supervised at all times
- Provide various experiences and activities, determined by the Supervisor, for children including songs, games and story telling
- Build children's esteem
- Comfort children
- Establish routines and provide positive guidance
- Provide a safe and secure environment for children to feel comfortable
- Implement positive discipline when required
- Clearly and effectively communicate in a manner that children understand
- Integrate special needs children in a positive and respectful manner
- Perform other related duties as required

REQUIREMENTS

A Criminal Reference Check and Vulnerable Sector Screening are required prior to start of work. CPR and First Aid Certification is an asset but updated certification will be provided.

HOURS

The current required hours are Monday and Wednesday, 9am-12pm. These hours are on an as needed basis and not guaranteed. The centre is closed for all Statutory Holidays and school breaks (Christmas, March and Summer).

WAGE

The current base rate offered is \$14/hr, paid on a bi-weekly basis subject to all required payroll deductions but open for negotiation based on credentials and experience.

CONTACT

Resumes can be emailed to ecnsexecutive@gmail.com by June 15, 2018.

Required start date: September, 2018