Part-Time/Casual Assistant Preschool Teacher

Position Available

# Purpose of the position

The responsibility of the Assistant Preschool teacher is to assist the Supervisor provide a safe and developmentally appropriate preschool program by implementing a pre-planned schedule in accordance with all relevant legislation, policies and procedures. The Assistant will be respectful of children and parents and ensure that equipment and facilities are clean, safe and well maintained at all times.

# Responsibilities

* Be familiar with emergency procedures
* Ensure children are supervised at all times
* Provide various experiences and activities, determined by the Supervisor, for children including songs, games and story telling
* Build children’s esteem
* Comfort children
* Establish routines and provide positive guidance
* Provide a safe and secure environment for children to feel comfortable
* Implement positive discipline when required
* Clearly and effectively communicate in a manner that children understand
* Integrate special needs children in a positive and respectful manner
* Perform other related duties as required

# Requirements

A Criminal Reference Check and Vulnerable Sector Screening are required prior to start of work. CPR and First Aid Certification is an asset.

# hours

The current required hours are Tuesday and Thursday, 9am-11:30am. These hours are on an as needed basis and not guaranteed. The centre is closed for all Statutory Holidays and school breaks (Christmas, March and Summer).

# wage

The offered wage is $12/hr, paid on a bi-weekly basis subject to all required payroll deductions.

# Contact

Resumes can be emailed to [ecnsexecutive@gmail.com](mailto:ecnsexecutive@gmail.com) or dropped off to the classroom Mon-Thurs, 9-11:30am by October 28, 2015.

Required start date: November 2, 2015.